

CYCU Parliamentary Rules for University Affairs Council Meeting

Passed by University Affairs Council Meeting in the school year of 1982

Amended at University Affairs Council Meetings in the school years of 1992, 1994, 1998, and at the 2nd semester in the school year of 2005 and the 1st semester in the school year of 2010

Amended per the letter under Yuan-Mi-Zi No. 1050002657 dated August 25, 2016

April 11, 2018 Amended at University Affairs Council Meeting at the 2nd semester in the school year of 2017

Article 1. CYCU establishes the University Affairs Council (hereinafter referred to as the “Council”) in accordance with Article 1 of the University Act and Article 10 of CYCU’s Articles of Association.

Article 2. The Council consists of the President, Vice President, supervisors of academics and administration, full-time faculty representatives, full-time research staff representatives, employee representatives and student representatives.

Article 3. The full-time faculty representatives shall be elected by various colleges and the Office of Physical Education respectively. The total number thereof shall be no less than 1/2 of all the Council members, including the professors and associate professors who shall be no less than 2/3 of the whole faculty representatives. The quota of faculty representatives is stated as following:

1. The number of representatives from each college is nearly identical, namely 8~10 persons, provided that in the case of more than three departments, one additional representative shall be elected per additional department.
2. Three faculty representatives from the School of Law.
3. Two faculty representatives from the Office of Physical Education.
4. One additional representative shall be elected, whenever the faculty of the unit referred to in the preceding subparagraphs is more than 50 persons.

One additional representative may be elected, whenever the full-time research staff is more than 5 persons. One additional representative shall be elected per 5 additional full-time research staff. The representatives shall be elected by the entire full-time research staff at a meeting held by the Secretariat.

The 5 employee representatives shall be appointed from CYCU’s employees ranking members or above through election. The regulations governing the election shall be established separately.

The student representatives shall be no less than 1/10 of all Council members and shall be appointed by CYCU’s students through election. The regulations governing the election shall be established by CYCU Student Association and

submitted to the Office of Student Affairs for approval.

The representatives referred to in the preceding four paragraphs shall hold the term of office from the date when the University Affairs Council of 1st semester in the current school year until the date prior to the University Affairs Council of 1st semester in next school year, who may be re-elected for a consecutive term.

- Article 4. The motions subject to the Council's review are stated as following:
1. University affairs development plan and budget;
 2. Articles of association and various important charters;
 3. Establishment, change and termination of any college, department, institute, degree program and affiliated unit;
 4. Important motions about academic affairs, student affairs, general affairs and R&D;
 5. Research and resolution about teaching evaluation regulations;
 6. Motions resolved by the committees established by the Council;
 7. Motions proposed to the Council and by the President.
- Article 5. The Council Meeting shall be convened by the President for once per semester. The President may convene a special meeting within fifteen (15) days, whenever it is necessary or upon request by more than 1/5 of the members to attend the Council Meeting.
- Article 6. The Council may invite related staff to attend its meetings as observers.
- Article 7. The Council Meeting shall be chaired by the President. Where it is impossible for the President to attend the Meeting with causes, the President shall ask one of the attendees to act as his proxy to chair the Meeting on behalf of him.
- Article 8. No meeting may be held by the Council, unless a majority of the members to attend the meeting attends the meeting. No resolution made at the meeting may be adopted, unless it is subject to approval of a majority of the members present at the meeting.
- Article 9. The motions proposed to the Council, other than those instructed by the President and proposed by colleges, divisions, libraries, offices and centers, shall be countersigned by more than three members present at the meeting. The extemporary motion, if any, shall be countersigned by more than five members present at the meeting.
- Article 10. The Council shall establish the taskforce dedicated to reviewing motions, which shall consist of the administrative unit supervisors of the Council and

7~9 faculty representatives and handle the review on motions.

Article 11. The Articles shall be promulgated by the President and enforced upon approval of the University Affairs Council Meeting. The same shall apply where the Articles are amended.